



GOVERNORS STATE UNIVERSITY

2019-2020

STUDENT SENATE
ELECTION AND PETITION PACKET

TERM OF OFFICE
Fall 2019 – Fall 2020



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A MESSAGE TO THE CANDIDATES

The Student Senate Bylaws and Election Committee (BEC) have approved these election guidelines. The BEC exercises full control and authority over procedures for the election process. The Office of Student Life, to insure continuity of all election processes, administers the election under these guidelines as a service. Suggestions are always welcome and can be forwarded to the BEC c/o the Office of Student Life.

SEPT 9-13: CAMPAIGNING ON CAMPUS SEPT 16-20: ONLINE VOTING (via Jaguar Connection)

I. Campaign Material:

All candidates are encouraged to actively campaign. Students will not vote for you if they do not know who you are. You are encouraged to submit an electronic photo and relevant material (in relation to the Student Senate seat you seek) about yourself for posting on the voting web site. Campaigning may begin AFTER submission of the Nominating Petition. It is up to you to motivate students to vote for you!

THE OFFICE OF STUDENT LIFE OFFERS CANDIDATES:

20 CAMPAIGN FLYERS

II. Student Senate Positions Available:

<i>Represented Units</i>	<i>Positions Available</i>	<i>Term Length</i>
College of Arts and Science	2	One Year
College of Business and Public Administration	2	One Year
College of Education	2	One Year
College of Health and Human Services	2	One Year
Senior Class Representative	1	One Year
Junior Class Representative	1	One Year
Sophomore Class Representative	1	One Year
Freshmen Class Representative	1	One Year
Residential Student Representative	1	One Year
Transfer Student Representative	1	One Year
Diversity Student Representative	1	One Year
Veteran Representative	1	One Year
International Student Representative	1	One Year
Student At Large Representative	1	One Year
Student Activity Council Representative	1	One Year

Student Senate executive officer positions (president, vice-president, secretary, and treasurer) are elected from within the Student Senate membership.

III. **Candidate and Elected Student Eligibility:**

- A. Must be currently enrolled in courses for credit at Governors State University.
 - 1. Undergraduate candidates: must be enrolled for at least six (6) credit hours.
 - 2. Graduate candidates: must be enrolled for at least three (3) credit hours.
- B. Must be enrolled in the college whose collegial representative position he/she seeks.
- C. Must be able to attend Student Senate meetings.
 - a. Monthly-2nd Wednesday of each month at 3pm – 5pm.
- D. May not be graduating before May 2020.
- D. May not be a full-time university employee.
- E. Must be in academic good standing – not currently on academic probation, disciplinary probation or suspension. Students must maintain a minimum cumulative G.P.A. as follows:
 - 1. Undergraduate student: 2.0 on a 4.0 scale.
 - 2. Graduate student: 3.0 on a 4.0 scale.A student's eligibility, verified by the Registrar's office, will be processed by the Assistant Dean of Students or designee.
- F. A candidate may not concurrently hold more than one of the following student positions:
 - 1. Student Senate Executive Committee member
 - 2. Editor-in-Chief of any official student publication
 - 3. Managing Editor of any official student publication
 - 4. GSU Board of Trustees Student Representative
 - 5. Illinois Board of Higher Education/Student Advisory Committee Representative
 - 6. Chairperson of the Student Communications Coordinating Committee

These criteria are verified each semester after add/drop registration.

IV. **Eligible candidates must submit the following:**

- A. Complete application with appropriate signatures.
 - B. Attach a 250 word essay addressing the following:
 - 1. Why you want to join the student senate?
 - 2. What skills are you able to bring to the student senate?
 - 3. What you plan to achieve once elected?
 - C. Transcript
- Seats Positions/Description**

Senior Senators - These senators will represent students that classify as Senior (91-120 credits). You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Junior Senators – These senators represent students that classify as Junior (61-90 credits). You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Sophomore Senators- These senators represent students that classify as Sophomore (31-60 credits). You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Freshmen Senators- These students represent students that classify as Freshmen (0-30 credits). You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Transfer Student Representative- These students will represent the transfer population. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Resident Student- These Senators will represent students that live in Prairie Place. Also, would have to be the member of GSU Hall Council. This students will have to be the Liaison between Hall Council and Student Senate. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Diversity Senator- These students will represent the different Affinity Groups (Black Student Union, Association of Latin American Students, etc.). The representative will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Veteran - This senator will represent all of the Veterans student. This representative will have to work closely with the GSU Veteran Services and be a liaison between Veteran Services and Student Senate. This representative will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

International Student Representative - This senator will represent all of the International Students. This representative must work with the International Services and be a liaison between International Office and Student Senate. This representative will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

College of Arts and Sciences - This senator will represent the students that are in the programs that fall under the College of Arts and Sciences. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

College of Education- This senator will represent the students that are in the programs that fall under the College of Education. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

College of Business- This senator will represent the students that are in the programs that fall under the College of Business. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

College of Health and Human Services- This senator will represent the students that are in the programs that fall under the College of Health and Human Services. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Graduate Student Representative- This senator will represent the students that are in all Graduate programs (Masters and Doctoral). You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Student-At-Large- This senator will represent the students that are in the programs that are a part of any program. You will have to meet with students to give updates to the students, and also gather concerns from the students, to bring back to the senate.

Student Activities Council- This senator will present Student Activities Council, to be the liaison between Senate and SAC, to give input with the social program of Student Senate.

IV. Voter Eligibility:

Any student who is currently enrolled at GSU for the Fall Semester 2019 in good academic and disciplinary standing..

V. Election Dates:

SEPT 16-20: ONLINE VOTING (via Jaguar Connection)

VI. Polling Area: Any computer or electronic device with internet access can be a polling area. To access the voting site, go to <https://eballot.votenet.com/GOVST>. Candidates are prohibited from interacting with an active voter.

VII. Election Timetable:

SEPT 6 - ELECTION PACKETS ARE DUE

SEPT 9-13: CAMPAIGNING ON CAMPUS

SEPT 16-20: ONLINE VOTING (via Jaguar Connection)

SEPT 23-OCT 2: MANDATORY LEADERSHIP TRAINING (for newly elected student senators)

OCT 3: NEW SENATOR INDUCTIONS

VIII. Election Guidelines:

- A. Posting of fliers is allowed on Student Life posting boards. Candidates must turn in 11 copies of their flyer to the Student Life (A2100). Posting elsewhere is the responsibility of the candidate and shall adhere to the guidelines of the area and/or University.
- B. A candidate's position on the ballot will be determined by chronological order of return of his/her correctly submitted petition in accordance with the Student Senate candidate petition's time stamped receipt.
- C. Ballots will be electronically counted by Jaguar Connection with the final report sent to the Student Life.
- D. In the event of a tie, the election of a representative will be decided by the Student Senate Bylaws and Election Committee in conjunction with the Director of Student Life.

IX. Duties of the Student Senator:

Upon accepting a position with the Student Senate, I shall faithfully fulfill the duties and responsibilities of the position as outlined in the Governors State University Constitution, Robert's Rules of Order, and the Governors State University Student Senate Bylaws.

- A. Attend the mandatory GSU Student Senate Leadership Conference, held prior to the initial student senate meeting.
- B. Be knowledgeable of duties and fulfillment of such duties as outlined in the Student Senate Bylaws.
- C. Attend all Senate meetings (regular and special) as stated in the Student Senate Bylaws, unless excused by the Student Senate President, President's designee or Secretary.
- D. Attend Executive Committee and committee meetings as applicable.
- E. Preside at and conduct all committee meetings required by his/her office on a regularly scheduled basis with a planned agenda.
- F. Fulfill all prescheduled office hours in a designated area. Failure to maintain one (1) hour a week without an Executive Committee excused absence is considered as not fulfilling job responsibilities. Excused absences must be made up.
- G. Be knowledgeable of all Student Senate activities and business procedures.
- H. Be acquainted with and adhere to proper senatorial conduct as stated in the Bylaws, established Student Senate procedures and the GSU Student Handbook.
- I. Sit on a minimum of two Student Senate standing committee and accept appointment to serve on a minimum of one Student Senate ad hoc committee and/or task force per term of office.
- J. Attend the Leadership Conference held prior to the initial Student Senate meeting.

X. **ATTENTION CANDIDATE:** If you have any election questions, contact Dr. Robert Clay at 708.534.4551, e-mail rclay@govst.edu fax 708.534.8955, Room A2104.

XI. Nominating Petition:

Governors State University
Student Senator
Nominating Petition
Number of Signatures Required: **50**

GSU Student ID# _____ Email: _____

Name of Candidate: _____

Candidate's College: _____

Email Address: _____ Phone Number _____

Representative Position Sought (check one):

- _____ College of Arts and Sciences (Includes Interdisciplinary Studies)
- _____ College of Business and Public Administration
- _____ College of Education
- _____ College of Health Professions and Human Services
- _____ Student at Large
- _____ Class Representative (Freshmen/Sophomore/Junior/Senior) (Circle One)
- _____ Residential Representative
- _____ Diversity Student Representative
- _____ International Student Representative
- _____ Veterans Representative

We the undersigned students of Governors State University support the candidacy of the above named student for the position of Student Representative to the Governors State University Student Senate.* (Student signatures may come from any Governors State University College and School of Interdisciplinary Learning.)

Printed Name	Signature	GSU Student ID#	College
1. _____ _____	_____ _____	_____ _____	_____ _____
2. _____ _____	_____ _____	_____ _____	_____ _____
3. _____ _____	_____ _____	_____ _____	_____ _____
4. _____ _____	_____ _____	_____ _____	_____ _____

5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
	_____	_____	_____
9.	_____	_____	_____
	_____	_____	_____
10.	_____	_____	_____
	_____	_____	_____
11.	_____	_____	_____
	_____	_____	_____
12.	_____	_____	_____
	_____	_____	_____
13.	_____	_____	_____
	_____	_____	_____
14.	_____	_____	_____
	_____	_____	_____
15.	_____	_____	_____
	_____	_____	_____
16.	_____	_____	_____
	_____	_____	_____
17.	_____	_____	_____
	_____	_____	_____
18.	_____	_____	_____
	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____

- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____

*If any of the people supporting the candidate does not complete all four fields, that person's nomination will be declared invalid.

XII. Governors State University Student Senator Candidate's Affidavit:

I have received a copy of the Election and Petition Packet and Student Senate Bylaws. Accordingly, I have read, understood and agree to abide by all of the aforementioned.

Signature of Candidate **Date** _____

 _____ **Date** _____

COMPLETE THIS SECTION UPON RECEIPT OF COMPLETED PETITION.

STUDENT LIFE'S RECEIPT

Nominating Petition Returned:

Time Stamp Here

 /
 Date / Time

 Signature of Candidate

(STUDENT LIFE STAFF: PLEASE DETACH AT DASHED LINE AND ATTACH TO NOMINATING PETITION.)

**COMPLETE THIS SECTION UPON RECEIPT OF COMPLETED PETITION.
RETURN THIS RECEIPT TO THE CANDIDATE.**

CANDIDATE'S RECEIPT

Nominating Petition Returned:

Time Stamp Here

Date / Time

Signature of Student Life Staff Member